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## Monthly Minutes

### AAEA Extension Section Teleconference Minutes - December 8, 2006

President William Edwards convened the teleconference at 10:35 a.m. central time and welcomed the new members of the Board.

#### **Present**

William Edwards  
 Laurence Crane  
 Karen Klonsky  
 Sam Funk  
 Duncan Chembezi  
 Steve Halbrook  
 Wes Musser  
 Otto Doering  
 Larry Sanders  
 Henry Bahn  
 Trent Teegerstrom  
 Terri Haffner (substituting for Yvonne Bennett, AAEA)

#### **Absent**

Ken Bailey  
 Bob Craven

#### **Guests**

Chris Davis

#### **I. Minutes—Laurence Crane**

Minutes for the November 10, 2006 AAEA Extension Section Board teleconference were reviewed with no corrections. Motion (by Funk, second by Klonsky) to approve was unanimous.

#### **II. Report from AAEA Board-Otto Doering**

Otto Reported that the move to EDI in Milwaukee was progressing on schedule. The first function being transferred is the electronic data management. The goal is to have this transferred ASAP and functioning in time to accommodate planning and preparations for the annual meeting. Current staff reductions will begin at the end of March and the move will be completed by August 31, 2007.

#### **III. Report from the AAEA Business Office-Terri Haffner**

Terri reported that the AAEA had received the Extension Section Track Proposal. The AAEA BOD will next meet in January in Chicago.

#### **IV. Extension Track Proposal-William Edwards**

After our proposal was submitted it came to our attention that COSBAE had not jointly submitted the session (Changing Dynamics in Cooperative Extension and the Role of Extension Economists: Change or Changed Agents) as part of their submission. Likewise the Graduate Student Section made their submission as a Competition rather than as jointly submitted symposia with us. This has created the problem of the Extension Section having one too many symposia proposed. Both of these were the result of communication problems and not due to lack of interest or support of co-sponsoring these sessions. Chris Davis, President of COSBAE was on the call and offered to work with other AAEA Sections that have open slots to see if one of them will co-sponsor one of the other symposia being proposed by COSBAE, thus freeing up room for the session with us. Chris also expressed a strong commitment for

co-sponsoring this session with Extension. Chris has also spoken to the AAEA President and has been given some latitude in resolving this. It was decided to give Chris time to see if he can resolve this by securing co-sponsorship for another of COSBAE's symposia with another section. A motion (by Musser, second by Crane) was approved to give William authority to resolve this if Chris is unable to secure co-sponsorship, as long as the sessions we have already approved are not eliminated.

The Committee also discussed the preference of having the Graduate Student Competition as a track symposium on Monday so we can recognize the winners at the Extension Luncheon on Tuesday.

Note: Subsequent to the call William reported by E-mail: "Chris Davis called me and said that COSBAE had come to an agreement with CWAE (Committee on Women in Agricultural Economics) to co-sponsor one of the symposia that COSBAE had included in their track, thus freeing up half a track which they can use for the symposium that they will co-sponsor with our section. He will take care of notifying the AAEA office, so our track proposal can stand as submitted. I will communicate with Michelle Mullins of the Grad Student Section that we would like to have the final competition during a track time slot, as we proposed."

#### **V. Graduate Student Award-Larry Sanders**

Larry reported on the status of the award brochure. The final wording has been approved, addressing the issue of this being a Section award and not an Association award. He expressed appreciation to the AAEA business office for their help in preparing for the printing and distribution of the brochure but voiced the Extension Section Executive Committee's concern that the timeline for release is becoming critically short. He will work with Darryl Nitsch to resolve any outstanding issues and get the brochure out.

In January Larry will be in contact with those who have volunteered to help with the award. Any suggestions and further input on evaluation criteria are welcome.

#### **VI. Ag-Study Tour-William Edwards**

William provided a status report on the planning for the study tour. Wes Musser is the Extension Board contact for the tour. Wes Musser, William Edwards, Karen Klonsky, and Trent Teegerstrom will have a conference call with the Oregon folks (William Jaeger and Bart Eleveld) to discuss possibilities for the tour and report back to the Extension Board.

#### **VII. Luncheon Speaker-William Edwards**

There was no new information to report. Several possibilities for speakers were discussed.

#### **VIII. Nominations-William Edwards**

**A. 2007 Section Board Officers.** Nominations are needed for President-Elect and NE Region, At-large, and 1890 Institution directors. As Past-President, Karen Klonsky will assume responsibility for soliciting candidates to nominate. Terri will send Karen the list of current Section members. Suggestions for potential candidates should be forwarded to Karen. Duncan will work to secure nominations for the 1890 Institutions' representative. The slate of candidates and their bio information needs to be sent to the AAEA business office by March 1, 2007.

**B. 2007 Extension Awards.** The Board discussed the importance of securing nominations for the three categories of awards: Individual-Less than 10 Years' Experience, Individual-More than 10 Years' Experience, and Group Award. William will send an E-mail to all section members informing them of the awards and encouraging them to submit nominations. Information about the awards is available on the Extension section webpage. Nominations need to be sent to the AAEA Office by February 1, 2007.

Meeting adjourned at 11:50 am.

The next meeting will be at 10:30 a.m. (Central Time), Friday, January 12, 2007.

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

#### AAEA Extension Section Teleconference Minutes - November 10, 2006

President William Edwards convened the teleconference at 10:35 a.m. central time and welcomed the new members of the Board.

William Edwards

Ken Bailey

Laurence Crane

Bob Craven

Sam Funk

Duncan Chembezi

Steve Halbrook

Wes Musser

Otto Doering

Larry Sanders

Karen Klonsky

Terri Haffner (substituting for Yvonne Bennett, AAEA)

**Absent**

Trent Teegerstrom

Henry Bahn

#### **Minutes—Laurence Crane**

Minutes for the October 13, 2006 AAEA Extension Section Board teleconference were reviewed with no corrections. Motion (by Funk, second by Sanders) to approve was unanimous.

#### **II. Financial Report—William Edwards**

William gave a brief overview of the financial status of the section. The section made a substantial profit last year, primarily from the study tour and the extension luncheon. As noted in the minutes for previous meetings the profits and losses by the section are shared equally by the association.

### **III. AAEA Board Report—Otto Doering**

Doering discussed the transition plans for the move from Ames to Milwaukee. He also summarized the workings of the Outreach Committee regarding their work preparatory to the AAEA Board meeting scheduled for January in Chicago. The committee is looking at the broad role of association outreach, not just the Choices publication. The fundamental question being addressed is: Are we an association that just communicates with our own members and provides professional development opportunities for our members, or is our association mission a broader mission? The answer to that question is fundamental to our outreach mission and activities. He noted that Choices had developed a very credible reputation with a wide range of policy makers and agribusiness leaders.

### **IV. AAEA Office Report—Terri Haffner for Yvonne Bennett**

Terri had nothing official to report. Participants on the call expressed appreciation to Terri for her dedicated work and support of the Extension Section.

### **V. Graduate Student Award Nominations—Larry Sanders**

Larry reported that the brochure was completed and that the AAEA office estimated that it would cost approximately \$800 to print and distribute hard copies of the brochure. Discussion centered on the importance of having wide distribution of information about the award (both electronically and hard copy) because it is a new effort. A motion (by Funk, second by Bailey) to spend up to \$1000 for printing and distribution of a hard copy brochure was approved.

Larry also reported that the decision had been made to provide a cash award to all three top award recipients. Appreciation was expressed to the Farm Foundation for providing the funds for the cash awards.

All were encouraged to do what they could to distribute word about the award.

### **VI. Organized Symposium Proposals—William Edwards**

Prior to the call William distributed summaries of the nine proposals received and tabulated the rankings the Extension Section Board members had provided to him. The section is allocated six slots to fill, and co-sponsored sessions only count as one-half. After a lengthy discussion it was decided to accept the following symposia proposals:

1. Extension Livestock Outlook (Kenneth Bailey)
2. Extension Crops Outlook (Henry Bahn)
3. Extension Agricultural Policy Outlook (Sam Funk)
4. Measuring the Impact of Extension Economics Programming (Ron Plain)
5. Outreach Efforts Focused on Sustaining Small & Mid-Sized Farms and Local Food Systems in a Globalizing Environment (Larry Lev)
6. Changing Dynamics in Cooperative Extension and the Role of Extension Economists: Change or Changed Agents (joint sponsorship with COSBAE) (Duncan Chembezi, James Novak, Ntam Baharanyi, Doris Newton)
7. Graduate Student Competition (joint sponsorship with Graduate Student Section) (Larry Sanders, Margot Rudstrom, Don Ricks, Kamina Johnson)

William will forward the Section proposal to the AAEA Board by the deadline of December 1st. He will also communicate to the submitters of the two proposals that were not accepted for this year's program, thank them for their submissions, and encourage them to consider re-submitting them for consideration again next year, or to the general symposia competition.

### **VII. Plans for 2007 Portland meeting—William Edwards**

**A. Study Tour.** The Board discussed ideas for the Ag Study Tour and the opportunity to experience the innovative agriculture and resource use in the Portland area. Both William Jaeger and Bart Eleveld have volunteered to help with the tour. Wes Musser will be the Extension Board contact for tour organization.

**B. Extension Luncheon.** The Board discussed potential topics (policy, environmental/natural resource use conflicts, urban/rural challenges, etc.) for a luncheon speaker to address. The general sentiment was that a speaker outside of AAEA and Extension would be preferred. Karla Chambers was suggested as a possible speaker.

A motion (by Sanders, second by Crane) to adjourn was approved. Meeting adjourned at 11:50 am.

The next meeting will be at 10:30 a.m. (Central Time), Friday, December 8, 2006.

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

#### AAEA Extension Section Teleconference Minutes - October 13, 2006

President William Edwards convened the teleconference at 10:35 a.m. pacific time.

##### **Participating in the call were:**

William Edwards  
Ken Bailey  
Laurence Crane  
Bob Craven  
Sam Funk  
Patricia McAleer (substituting for Henry Bahn)  
Larry Sanders  
Trent Teegerstrom  
Karen Klonsky  
Yvonne Bennett, AAEA

##### **Absent**

Duncan Chembezi  
Steve Halbrook  
Wes Musser  
Otto Doering

##### **I. Minutes**

Minutes for the September 8, 2006 AAEA Extension Section Board teleconference were reviewed with minor corrections. Motion (by Bailey, second by Teegerstrom) to approve was unanimous.

##### **II. Section Leaders' Conference Call report—William Edwards**

William gave a brief overview of the conference call with the section leaders. There was nothing new that Yvonne had not already covered with the Extension Section during our September call and that is covered in the September 8th meeting minutes.

##### **III. Graduate Student Award—Larry Sanders**

**Larry reported that he has received some good comments and is close to finalizing the brochure. He will send the final copy to William for his review prior to sending it to the AAEA office as early as next week. Larry still needs 3-5 volunteers to help evaluate the packets when they come in. Currently Don Ricks and Jim Novak have volunteered. Depending on the number of submissions, he may need additional volunteers to help review. The intent is to have one of the advisors from the Student Section help on the evaluation team as well because this is a joint award between the two sections. Ken Bailey volunteered to help, once the semester is over.**

#### **IV. Plans for 2007 Portland meeting—William Edwards**

Correspondence went out this week from Steve Buccola to all association members in leadership positions informing them that the AAEA Executive Board of Directors has decided to contract the Association's administrative functions to Executive Director, Inc. (EDI) of Milwaukee, Wisconsin. The move is designed to improve efficiency and flexibility of services, and control costs. EDI has state-of-the-art IT capacity and infrastructure.

Executive Director Yvonne Bennett and Communications Manager Darryl Nitsch are the only staff that will join EDI. Yvonne will move to Milwaukee; Darryl is already located there. All association administrative functions will be provided, under Yvonne's supervision, by EDI employees. EDI's is highly respected in the association management industry and services 26 other client associations.

Some AAEA administrative functions, such as Annual Meeting planning, may be transferred to EDI as early as December 2006. Other functions will be transferred at the beginning of our fiscal year, 1 April 2007. The transition will be completed by 1 September 2007.

#### **V. Plans for 2007 Portland meeting—William Edwards**

The Extension Section Board discussed plans for the meeting in Portland. Sam Funk volunteered to organize the Policy Session. The Board discussed the merits of changing the format to energize the discussion at the session; however, the session has been very popular under the current format and some expressed the opinion, "if it isn't broken, don't fix it." Volunteers are needed to organize the crops and the livestock sessions. These proposals will likely just be updated versions of previous proposals. The Section will also be co-sponsoring sessions with COSBAE and with the Graduate Student Sections. This leaves two open slots for symposia because the co-sponsored symposia with COSBAE and the Graduate Section will each count as only one-half session against our limit. Proposals need to be submitted by November 1st.

The Economics, Statistics, and Information Resources Committee has approached the AAEA Foundation for funding to support the technology required to allow on-line demonstrations of web-based tools. If funded, they are asking the Extension Section to help demonstrate extension tools during some of the seven sessions they are planning over two days (Monday and Tuesday). It was unknown how this activity will count towards the number of Extension sessions.

The Board discussed the merits of moving the Ag Study Tour to Wednesday, rather than Saturday. Motion (by Funk, second by Klonsky) to continue with the tour on Saturday was unanimously approved.

#### **VI. Report on Association Outreach—Karen Klonsky for Otto Doering**

Karen reported for Otto on the activities of the Outreach Committee that is evaluating how the association can best meet their outreach mission. This is a broader issue than just Choices magazine. They are working to identify who the audience is besides AAEA, and then will look at the possible methods of reaching the various members of this public and private audience.

A motion (by Funk, second by Crane) to adjourn was approved. Meeting adjourned at 11:50 am.

The next meeting will be at 10:30 a.m. (Central Time), Friday, November 10, 2006.

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

#### AAEA Extension Section Teleconference Minutes - September 08, 2006

President William Edwards convened the teleconference at 10:35 a.m. central time and welcomed the new members of the Board.

#### **Participating in the call were:**

William Edwards  
Ken Bailey  
Laurence Crane  
Bob Craven  
Duncan Chembezi  
Patricia McAleer (substituting for Henry Bahn)  
Larry Sanders  
Trent Teegerstrom  
Steve Halbbrook  
Wes Musser  
Otto Doering  
Yvonne Bennett, AAEA

#### **Absent**

Sam Funk  
Karen Klonsky

#### **I. Minutes**

Minutes for the July 12, 2006 AAEA Extension Section Board teleconference were reviewed with no corrections. Motion (by Sanders, second by Musser) to approve was unanimous.

Minutes from the July 23, 2006 Extension Section Business Meeting held in Long Beach, California were reviewed for corrections. These minutes will be presented at the next Annual Business Meeting in Portland for approval by the section membership.

#### **II. AAEA Report—Yvonne Bennett**

### **Recap of Section activities in Long Beach**

Yvonne commented on the quality of the Extension Section activities and recognized the leadership of the section. She reported that overall AAEA attendance was down. They had budgeted for a projected attendance of 1350, however actual attendance was only 1221. The AAEA was able to make some significant on site adjustments and were able to stay within budget.

The Extension section currently shows a budget surplus of \$1,865 from the ag-tour. She asked the Board to make sure there are no outstanding tour expenses. The reason for the surplus is a result of lower than planned expenses due to less expensive lunches and a request by the local educator not to pay honorariums to the farms visited. The Extension lunch ran an \$892 surplus as well. The ticket price is set to cover meal, speaker travel, honorarium and A/V expenses. The AAEA and Extension Section share both profit and losses on these co-sponsored activities.

With respect to planning a tour for next year, Yvonne directed the section to be aware of the legal implications for bus driver restraints and the financial consequences when a tour exceeds the contracted schedule. These potential problems can be avoided with proper planning.

### **Plans for 2007 Portland meeting**

Yvonne reported that there will be no formal sessions planned for Wednesday. To make this happen, all lunches will be on Tuesday freeing up the Monday lunch time for sessions. The plan is to accept 25% fewer Organized Symposia and Selected Papers, with the expected result being an increase in quality of papers, session attendance and participation. There will also be an increased focus on Selected Posters. They are working on having better facilities for Poster presentation and display. Post-conference activities are encouraged to help meet sleeping room commitments at the hotel and to encourage attendees to stay through the end of Tuesday's formal activities.

There will be a Section Leaders' conference call the first week of October to get further information from the business office and encourage joint section offerings. By co-hosting sessions, a section can increase their offerings by getting their name on more sessions. As a reminder, sections make the decision on session topics, not the AAEA Board.

### **III. Plan of Work—William Edwards**

William distributed with the meeting agenda a Plan of Work for the Extension Section for next year. Following discussion, a motion (by Baily, second by Craven) to accept the Plan was unanimously approved.

### **IV. Graduate Student Award—Larry Sanders**

Larry reported that information about the award went out to Department Heads and other select individuals earlier in the month. The committee is seeking samples of guidelines on other "excellent programs" to help in establishing the guidelines for this award. The AAEA Business Office (Darryl Nitsch) will print and mail materials when they are developed. The committee will also be soliciting help to judge the submissions. This award is being given jointly with the Graduate Student Section.

### **V. Newsletter—William Edwards**

William reported that Karen Klonsky will be preparing a summary of the meeting for the newsletter. The upcoming deadlines for nominations will be in the newsletter. October 1st is the deadline for nominations to the AAEA Board. These nominations should go directly to the Nominating Committee. Also a pitch to checkout the new website design will be included.

### **VI. Website Report—Bob Craven**



Bob reported on the Section website and sought input on how to handle photos on the site. Specifically he is looking for input on how best to post photos for ease of use by others and what to do with photos that are more than one year old. He thanked those who provided meeting photos for posting, and noted that the award winners still need to be posted.

## **VII. Fellows Nominations—Otto Doering**

Otto encouraged the Section to forward qualified individuals to the committee for consideration. He emphasized the importance of continuing to push forward good names every year. The AAEA web page has the guidelines for Fellows nominations.

He also commented that the AAEA Board is looking at the total outlook package for the association and will have more to report as time goes on.

A motion (by Sanders, second by Bailey) to adjourn was approved. Meeting adjourned at 11:55 am.

The next meeting will be at 10:00 a.m. (Central Time), Friday, October 13, 2006.

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

## AAEA Extension Section Teleconference Minutes - July 12, 2006

President Karen Klonsky convened the teleconference at 8:40 a.m. Pacific time.

### **Participating in the call were:**

Karen Klonsky  
Jim Novak  
Laurence Crane  
William Edwards  
Bob Craven  
Wes Musser  
Mike Sands  
Sam Funk  
Henry Bahn  
Steve Buccola  
Yvonne Bennett, AAEA

### **Absent**

Dennis Fisher  
Duncan Chembezi  
Wendy Umberger

## **I. Minutes**

Minutes for the May 10, 2006 and June 14, 2006 AAEA Extension Section Board teleconferences were reviewed with no corrections. Motion to approve was unanimous.

## **II. Reports**

**A. President's Report—Karen Klonsky**

Karen reported that Wendy UMBERGER has resigned from the Section Board because she is working internationally and would be unable to participate in Board activities. There are two years remaining on her term in office and the bylaws direct that Karen is to select her replacement for the Board. Karen sought input from the Board and a list of potential candidates was created. [Note: Subsequent to the meeting Karen reported through e-mail that Trent Teegerstrom, University of Arizona, has agreed to serve out Wendy's term.]

**B. Report on Website—Bob Craven**

Bob reported on the development of the Section website and sought suggestions for this "work in progress". Discussion centered on what needs to be done to complete the site prior to the meetings so we can promote the site at the business meeting and at the luncheon. The intent is to get the presentations and photos at the meeting for immediate posting. William will write up descriptions of the Extension Awards and Student Competition to list on the site. Feedback to Bob was that the work done to date is outstanding and the Board appreciates his efforts.

**C. Preparation for annual Business Meeting**

Jim Novak, Karen Klonsky, and William Edwards will prepare copies of the section bylaws, with proposed revisions, for distribution and discussion at the meeting. Voting on the proposed changes will occur next spring at the same time as the officer elections.

Karen discussed a draft agenda for the business meeting and sought additional agenda items from the Board. Karen will prepare a final agenda for the business meeting. Items to include:

- Membership and Financial Report
- Old Business
  - Recognize out going Board members
  - Recognize reception sponsors
  - Report on study tour
  - Promote luncheon speaker
  - Review symposia offerings
  - Vote on study tour for next year
  - Vote on luncheon for next year
  - Vote on academic pre-conference for next year
- New Business
  - Website
  - Graduate student award
  - Section bylaw changes
  - Discussion of extension track for next year
  - Joint activities with COSBAE and other sections

## **D. Preparation for the AAEA Meeting**

Jim will bring the cards listing the extension offerings for Karen and William to distribute.

The room for the public policy outlook symposium has been changed to Room 101B to accommodate more people. Karen will stand outside the original room to direct people to the new room. There was discussion about how to anticipate the size of room needed for next year's symposia. There was further discussion about how to make it easier to find details such as location of major events in the program for future years.

Henry Bahn volunteered to moderate the livestock outlook symposium in place of Wendy Umberger, who will not be attending the meeting.

### **Agricultural Tour**

The agricultural tour will leave from the Convention Center at 7:00 am. There are 47 people registered so far, with 55 total seats available. Yvonne will send Karen a list of the people who are registered. She will also send an e-mail message to everyone who is registered with information about where and when the bus will load.

### **Website Award**

William Edwards reported that 8 nominations for the outstanding website award have been received. William, Duncan Chembezi, Bob Craven, and Howard Rosenberg will evaluate the sites, and William will obtain a suitable plaque for the winner.

### **Membership**

Yvonne reported that the Extension Section currently has 184 paid members, only 3 less than last year.

The meeting was adjourned at 9: 50 a.m. (Pacific Time)

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

AAEA Extension Section Teleconference Minutes - June 14, 2006

President Karen Klonsky convened the teleconference at 8:35 a.m. pacific time

### **Participating in the call were:**

Karen Klonsky  
Laurence Crane  
Sam Funk  
Wes Musser  
Mike Sands  
Henry Bahn  
Yvonne Bennett, AAEA Staff Liaison

### **Absent**

Dennis Fisher  
Wendy Umberger  
Jim Novak  
William Edwards  
Bob Craven  
Duncan Chembezi  
Steve Buccola, AAEA Board Liaison

## **I. Minutes**

A quorum was not present. Therefore, approval of the minutes for the May 10, 2006 AAEA Extension Section Board teleconference were tabled until the next meeting.

## **II. Reports**

### **A. President's Report —Karen Klonsky**

Website Award. William Edwards has reported to Karen that there are four entries for the Website Award. Three of these came as a result of the newsletter.

**Extension Election.** The results of the Extension election were distributed to the section members in the newsletter June 5th. The new officers for 2006 – 2007 are president elect Ken Bailey from Penn State University, director at large Steve Halbrook from the Farm Foundation, and southern director Larry Sanders from Oklahoma State University.

**Graduate Student Award.** Karen reported that Larry Sanders has agreed to chair the committee for the Graduate Student Award. Other members of the committee are Margot Rudstrom and Don Ricks. It is important to get the word out and advertise this award. Karen will use the List Serve that goes to department heads asking them to distribute the information about this award.

**Extension Tour.** Karen reported on the final planning for the Extension tour. Currently there are 30 registered for the tour, however this week (June 16th) is the early deadline and it is expected there will be a significant increase by weeks end.

**Section Bylaws.** The section bylaws need to be updated. Proposed amendments and changes to the current bylaws must be voted on at the same time as the executive officers for the section, thus a copy of the proposed changes will be distributed at the annual business meeting for discussion only. Voting on the changes will occur next spring at the same time as the section officer elections.

**Annual Business Meeting.** William, Jim and Karen will prepare an agenda for the business meeting.

**Section Website.** Karen reported that she had a very productive and informative discussion with Dennis Fisher regarding the section website and his work in the past to support the site. His efforts are much appreciated by the Extension Board. It is the intention to move the maintenance of the section page from Texas A&M to the University of Minnesota. Some one in Bob Craven's shop will be working on redesigning the page in the very near future. The transition will require some more background information about what all of the transfer process will entail. Yvonne will report back on what can be done to recover old postings on the site and what is needed for future postings. Discussion centered on the need to move the process forward in order that the extension presentations at the meetings, particularly the outlook presentations, can be posted for access shortly after the meeting in Long Beach.

**Annual Meeting Logistics.** Karen will inform the session moderators that there will be an LCD projector in each room. They should coordinate with the presenters in their sessions to load the presentation onto a single laptop where possible to reduce the lost time and confusion in switching out laptops in between presentations. There will be no overhead projectors in the rooms. Yvonne reported that Darrell Nitsch is the technician the association has contracted with to be at the meetings and help with technical issues.

## **III. Next Meeting**

The next Section Board teleconference will be Wednesday, July 12, 2006 at 8:30 am (Pacific Time.)

The meeting was adjourned at 9:10 a.m. (Pacific Time)

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

## AAEA Extension Section Teleconference Minutes - May 10, 2006

Chair Karen Klonsky convened the teleconference at 8:30 am pacific daylight time. Other members participating were Sam Funk, William Edwards, Mike Sands, Henry Bahn, Jim Novak, Yvonne Bennett, and Bob Craven.

### **Minutes**

Mike Sands moved to approve the minutes from the April teleconference as written. Motion passed.

### **Old Business**

#### **COSBAE**

The electronic letter that Karen sent to all COSBAE members inviting them to participate in the Extension Section luncheon, pre-conference tour, and other activities has not gone out yet. Yvonne will follow up to see that it is sent out. Terri Hafner is currently in charge of outgoing communications for AAEA. Karen will also talk to Chris Davis, COSBAE chair, personally, as soon as the letter goes out.

### **Elections**

The Extension Section electronic ballot has gone out, and a large percent of the membership has voted. The election closes May 15. Yvonne will see that a reminder notice is sent out.

### **Web Site Award**

The AAEA Board approved the Section's proposal for a web site award for this year, to recognize an outstanding web site devoted to a particular issue or program. William Edwards developed and circulated a draft of criteria. It was suggested that more criteria addressing the effectiveness and relevance of the content be added. William will revise the draft and circulate it again. Duncan Chembezi had suggested that extra points be awarded to "small" institutions in view of their more limited resources for developing web sites. The Board agreed that this would be hard to define, and was not clearly justified. Duncan Chembezi and Howard Rosenberg have agreed to serve as evaluators. William asked for one more volunteer. Note—Bob Craven volunteered later.

### **Nominations Committee**

Jim Novak agreed to serve as the Extension representative on the AAEA Nominations Committee, and his nomination was accepted by the AAEA Board.

### **Graduate Student Award**

Karen will ask Larry Sanders (chair), Don Ricks and Margot Rudstrom to serve on a committee to carry out the proposed award to a graduate student who develops an extension program based on his/her thesis or dissertation project. They were the original committee that drafted the proposal, aided by Wendy Umberger, Jon Brandt and Kamina Johnson. The first award will be presented at the 2007 AAEA meeting, but it will be important to develop awareness of the award this year. Information will be placed in the Exchange. Terri Hafner is the AAEA contact.

### **Tour**

Karen is working with Marilyn Moelman of the AAEA office to estimate expenses for the pre-conference tour. Howard Rosenberg will help with refreshments. The starting time is 7:00 am, with expected departure time from the Convention Center of 7:15.

### **Annual Report**

Karen sent the Section's annual report to Yvonne to forward to the AAEA Board. Copies will be handed out at the Section business meeting, along with the financial report and minutes of last year's meeting. Jim suggested printing an agenda, and agreed to send Karen a copy of last year's.

### **C-FARE**

Jim summarized the report that he presented to C-FARE at a recent meeting.

### **Section Web Page**

Karen proposed moving responsibility for the Section web page to the UC-Davis IT office or to the Center for Farm Financial Management at the University of Minnesota after Dennis Fisher's term on the Board ends. Bob Craven offered to host it at the CFFM. Motion to accept his offer carried. Terry Hafner is the contact at the AAEA office.

### **AAEA Office**

Yvonne reported that Tami is no longer employed at the AAEA office, and will not be replaced until after the summer meeting. Steve Halbrook of the Farm Foundation proposed that Tom Dorr, Undersecretary of Agriculture, be added as a speaker for this year's AAEA meeting, possibly at the Extension luncheon. The Board agreed that it was too late for this year, but would consider it next year.

### **Baseball Game**

William reported that seven people requested tickets for the Dodgers-Cardinals game on Friday night of the AAEA meeting. More tickets can be ordered. Yvonne asked to be kept informed.

### **Reception**

Karen will coordinate with Erika in the AAEA office to order food and beverages for the reception, and to have signs posted recognizing the sponsors (Center for Farm Financial Management and Farmdoc/U. Illinois).

### **Next Meeting**

The next Section Board teleconference will be on June 14 at 8:30 pdt.

The meeting adjourned at 9:20 pdt.

Respectfully submitted,  
William Edwards  
Acting Secretary

Chair Karen Klonsky convened the teleconference at 8:30 am pacific daylight time. Other members participating were Sam Funk, William Edwards, Mike Sands, Duncan Chembezi, Steve Buccola, and Henry Bahn.

### **Minutes**

Mike Sands moved to approve the minutes from the March teleconference as written. Motion passed.

### **Old Business**

#### **COSBAE**

Karen sent a message to all COSBAE members inviting them to participate in the Extension Section luncheon, pre-conference tour, and other activities. She will check with the AAEA office to see if it has gone out yet. She will also talk to Chris Davis, COSBAE chair, personally.

### **Elections**

Karen will check with Terri Haffner of the AAEA office to see when the Extension Section ballot will go out.

### **Newsletter**

Karen will prepare an e-mail message with a newsletter attached about the Extension Section activities at the AAEA meeting. An article will appear in the AAEA Exchange newsletter about the Extension luncheon speaker (Craig Wilson from SYSCO).

### **Tour**

A visit to the world's largest flower seed company has been added to the pre-conference tour.

### **Web Site Award**

The AAEA Board will consider the Section's proposal for a web site award for this year at their May 2 meeting. If it is approved, William Edwards will develop criteria and solicit nominations. Duncan Chembezi agreed to serve as an evaluator.

### **Nominations Committee**

Steve Buccola reported that it is the Extension Section's turn to nominate someone to serve on the AAEA Nominations Committee. Karen will contact a past Section president.

The next Section Board teleconference will be on May 10 at 8:30 pdt.

The meeting adjourned at 9:02 pdt.

Respectfully submitted,  
William Edwards  
Acting Secretary

AAEA Extension Section Teleconference Minutes - March 8, 2006

President Karen Klonsky convened the teleconference at 8:35 a.m. pacific time

**Participating in the call were:**

Karen Klonsky  
Jim Novak  
Laurence Crane  
Henry Bahn  
William Edwards  
Bob Craven  
Mike Sands  
Duncan Chembezi  
Yvonne Bennett, AAEA Staff Liaison

**Absent**

Dennis Fisher  
Wendy Umberger  
Sam Funk  
Wes Musser  
Steve Buccola, AAEA Board Liaison

**I. Minutes**

Minutes for the February, 2006 AAEA Extension Section Board teleconference were reviewed with minor corrections. Motion to approve was unanimous.

**II. Reports**

**A. AAEA Executive Board Report —Karen Klonsky for Steve Buccola who was ill.**

A proposal for the Extension Section Website Award needs to be sent to Yvonne by April 14th to meet the AAEA Board schedule. Once this award is approved by the BOD it is not necessary to seek approval each year.

A motion was passed to seek approval for the award, and if approved, to proceed this year with the award.

**B. Nominating Committee Report—Jim Novak**

Jim reported that there are now two candidates for each open position willing to stand for election. The candidates are:

President, Sam Funk and Ken Bailey,  
Southern, John Robinson and Larry Sanders,  
At-large, Richard Owen (MT Grain Growers) and Steve Halbrog (Farm Foundation).

The nominating committee will compile the bio and other required information on each candidate and send it to Tami at the AAEA office by March 30th. The election will be held in April.



### **C. President's Report—Karen Klonsky**

As reported last meeting, Craig Wilson from SYSCO has been confirmed as the luncheon speaker. Karen reported that Per Pinstруп-Andersen approved the request to waive the registration and membership fees for Mr. Wilson.

Karen will arrange coolers for the bus tour.

Karen will send the Symposium information to Dennis Fisher to get it put on the Extension web site.

Karen discussed the budget information provided by the AAEA office. In 2004 the association changed from a calendar year to a fiscal year, thus the budget numbers in the transition are somewhat confusing. Karen will send an e-mail to Yvonne requesting that she invoice FarmDoc (University of Illinois) and the Center for Farm Financial Management (University of Minnesota) for their sponsorship of last years reception.

### **D. Old Business**

A broad range discussion occurred on the topic of increasing the diversity and inclusiveness of the Extension Section. Last month, Duncan Chembezi had requested that the Extension Section Board consider hosting a joint lunch at the meetings with COSBAE (Committee on the Opportunities and Status of Blacks in Agricultural Economics). Because Duncan was unable to participate in the call last month, the issue was tabled until this meeting. After discussing the issues surrounding sessions on inclusion and a pre-conference on non-traditional clientele it was determined to take the following actions:

- Send the Extension newsletter to COSBAE members,
- Send an e-mail to each COSBAE member encouraging them to join the Extension Section and describing the Extension offerings at the annual meeting,
- Invite them to register to attend the luncheon at the Annual meeting, and
- Karen will contact Christopher Davis (USDA-ERS) the COSBAE Chair to see about organizing a joint committee from the Extension Section and COSBAE to further discussing possible joint activities. Karen will report back next month.

William Edwards will e-mail Gary Schmitkey to get the number of submissions for the extension awards.

### **E. Next Meeting**

The next Section Board teleconference will be Wednesday, April 12, 2006 at 8:30 am (Pacific Time.)

The meeting was adjourned at 9:20 a.m. (Pacific Time)

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

AAEA Extension Section Teleconference Minutes - February 8, 2006

President Karen Klonsky convened the teleconference at 8:37 a.m. pacific time

**Participating in the call were:**

Karen Klonsky  
Jim Novak  
Laurence Crane  
Henry Bahn  
William Edwards  
Bob Craven  
Wes Musser  
Mike Sands  
Sam Funk  
Steve Buccola, AAEA Board Liaison

**Absent**

Dennis Fisher  
Wendy Umberger  
Duncan Chembezi  
Yvonne Bennett, AAEA Staff Liaison

**I. Minutes**

Minutes for the January, 2006 AAEA Extension Section Board teleconference were reviewed with no corrections. Motion to approve was unanimous.

**II. Reports**

**A. Report from AAEA Executive Board—Steve Buccola**

Steve reported on the successful appeal by the Extension Section to the full AAEA Board regarding the reinstatement of the seventh symposia session of the Extension Track at the 2006 AAEA Annual Meeting.

The AAEA Extension Awards (not Extension Section Awards) were discussed to determine the level of participation in the call for nominations. Steve will report next month on the number of submissions/nominations for Extension Awards.

[Later in the teleconference William Edwards reported on an e-mail he received from Gary Schnitkey, AAEA Awards Committee Chair regarding the Extension Awards.]

Discussion was held on the submission of the Extension Section Website Award to the AAEA Board for approval. Karen Klonsky will work with Steve Buccola to determine what steps we need to take to gain approval for the award this year. With the next conference call for the AAEA Board scheduled for May, it might be desirable to seek an e-mail vote for approving the Extension Section Website Award. This would allow an earlier announcement of the award to the Extension Section membership.

The content for the award is up to the Section. The AAEA Board is interested in the process and procedure for how the award is handled. Sam Funk will prepare a draft of the process for the award.

**B. Nominating Committee Report—Jim Novak**

Jim reported that there were two candidates for both the Southern Region and At-Large positions willing to stand for election. However there still remains only one candidate for President. The consensus of the discussion was that we should try to identify another candidate for President to have a full slate of candidates. Jim will continue to work towards this end. Yvonne needs the slate of candidates by early March.

### **C. President's Report—Karen Klonsky**

Craig Wilson from CISCO has been confirmed as the luncheon speaker. Karen will confirm with him that he will pay his own transportation. Karen will also make official request by March 15th to Per Pinstруп-Andersen to waive the registration and membership fees for Mr. Wilson.

Ben Faber, UC Farm Advisor from Ventura County will lead the pre-conference tour. Negotiations with a bus company for transportation are in process. Karen will work with Erica at the AAEA office to arrange for cooler and drinks for the tour.

### **D. New Business**

Duncan Chembezi requested that the Extension Section Board consider hosting a joint lunch at the meetings with COSBAE (Committee on the Opportunities and Status of Blacks in Agricultural Economics). Because Duncan was unable to participate in the call, this issue was tabled until the next meeting so he would be able to articulate the expectations of this request.

Jim Novak put forth the idea of having the Section prepare a Proceedings of the Section Symposiums at the meetings. He will check out the possibility of combining this effort with the Seniors Section.

Jim will work on getting Extension Offerings cards prepared for meeting participants similar to the ones Damona prepared last year.

### **E. Next Meeting**

The next Section Board teleconference will be Wednesday, March 8, 2006 at 8:30 am (Pacific Time.)

The meeting was adjourned at 9:20 a.m. (Pacific Time)

Respectfully submitted,  
Laurence Crane  
Secretary-treasurer

## AAEA Extension Section Teleconference Minutes - January 11, 2006

President Karen Klonsky convened the teleconference at 8:35 a.m. pacific time

### **Participating in the call were:**

Karen Klonsky  
Jim Novak  
Laurence Crane  
Henry Bahn  
Wendy Umberger  
Wes Musser (joined late)  
Mike Sands  
Sam Funk  
Steve Buccola, AAEA Board Liaison  
Yvonne Bennett, AAEA Staff Liaison

### **Absent**

Dennis Fisher  
William Edwards  
Bob Craven  
Duncan Chembezi

### **I. Minutes**

Minutes for the December, 2005 AAEA Extension Section Board teleconference were reviewed with no corrections. Motion to approve was unanimous.

## II. Reports

### A. Report from AAEA Executive Board—Steve Buccola

The Board discussed guidelines for section awards at their January meeting. These new award guidelines will be posted on the AAEA web page as part of the official AAEA Operating Procedures. The Board has determined that all cash awards are to be the same across the association. The Extension Section had requested an increase in cash award size; however the Board has determined that the current award size is consistent with awards for other associations and did not approve the proposed increase. The Board also discussed whether there should even be cash awards at the section level. Sections can continue to offer cash awards as long as the award supports the mission of the section, is clearly a section award, and not presented as part of the general AAEA awards program. Moreover, all section award criteria and application deadlines, etc., must be publicly posted on the web and the selection process must be by peer review. Any new awards must be approved by the AAEA Board.

The Graduate Student Award proposed by the Extension Section was approved (subject to the new guidelines) available for the 2007 meetings. We will start this year to promote and advertise this award.

### B. Proposed Extension Track and Organized Symposia—Yvonne Bennett

The Board Approved the Extension Track as submitted, except for the Organized Symposium section on policy (Evolutionary or Revolutionary: Changing the Social Contract). They suggested that we fold our session into one being proposed by the Seniors Section on policy (Domestic Farm and Conservation Policy in Retrospective: Implications for the Future). A very lengthy discussion followed on the merits of combining vs. requesting a re-consideration by the Board. Strong feelings were expressed on the importance of this session, as originally proposed, to the Extension Section and the approach of looking at future policy, rather than a retrospective review. Three alternative actions were identified:

1. Negotiate a merger as suggested by the Board,
2. Request to list the Seniors session and re-submit ours for the General Open Sessions, or,
3. Formally appeal the Board for reconsideration.

It was determined that Jim Novak will visit with the Senior Section to explore how a merger would occur. Steve Buccola offered to support in working this through with the Seniors. Karen will work with Yvonne to start the appeals process immediately due to the short time-line for a decision.

Pre-conference tour information, including budget, needs to be in next week. Karen will provide this to Yvonne.

Approval is needed by Per Pinstrop-Andersen by March 15th to waive the registration and membership fees for any invited speakers either for the symposia or luncheon speaker.

Submissions for consideration at the next AAEA Board meeting must be in by June 23rd.

The annual Section report is due in May. Jim Novak will forward a copy of last year's report to Karen and Laurence who will work together to prepare the report.

Approved Sessions need to be entered into the COS System by the 17th. Sam Funk will contact session leaders to see that this is done.

[*Note: Yvonne contacted Karen following the call to say that AAEA staff would enter the approved sessions into COS.*]

**C. President's Report—Karen Klonsky**

Work is progressing on confirming a luncheon speaker. Karen is also working with Ben Faber, UC Farm Advisor from Ventura County to organize the pre-conference tour.

**D. Nominating Committee Report on Candidates—Jim Novak**

Currently there is only one candidate for president and no candidates for at-large directors. Board members were encouraged to make suggestion for potential candidates to Jim who will contact them and determine their interest in standing for election.

**E. Old Business**

Discussion of this year's web award was tabled until the February meeting.

**F. New Business**

There was no new business.

**G. Next Meeting**

The next Section Board teleconference will be Wednesday, February 8, 2006 at 8:30 am (Pacific Time.)

The meeting was adjourned at 10:00 a.m. (Pacific Time)

Respectfully submitted,

Laurence Crane

Secretary-treasurer

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