

## Thanks for choosing in-room hotel childcare through Mom's Best Friend now College Sitters!

We would love to send you one of our wonderful babysitters! All of our caregivers are screened through a 10-Step process including reference checks, background checks and CPR certification/first aid training. We will email you once we have a sitter booked and the sitter will also email you to confirm. *Please note that we have a 4-hour minimum*.

Booking a babysitter is really easy process, the information that we need is:

- 1. Hotel name:
- 2. Address:
- 3. Your full name:
- 4. Your email:
- 5. Contact phone #(cell):
- 6. Children (name, date of birth and gender):
- 7. Payment Information (Once we receive all of the other information needed, we will send you a secure document from RightSignature for your credit card information. Please note we can't book your care until we have your payment information)
- 8. Date(s) of care (please complete the information below for **EACH** date of care you are needing):
  - 1. Date:
  - 2. Start time:
  - 3. End time:
- 9. Any special notes about children or the care session:

## Pricing/Cancellation Policy:

- Bill Rate: We will charge your card \$30/hr and payroll the sitter through College Sitters.
- · Please reimburse the sitter for any parking expense via cash.
- · Gratuity is optional via cash.
- · Once care is booked, the full amount will be charged even if you have to cancel.

Please Note: By using or booking our services, you are agreeing to the terms of our Client Contract.

Our after hours team is available Monday-Friday 6am-9pm and Sat/Sun 9am-9pm. If you need to reach our after hours phone for emergencies or last-minute sitters, you may call 512.775.5437 or email <a href="mailto:Afterhours@mbfagency.com">Afterhours@mbfagency.com</a>