

**American Agricultural Economics Association Bylaws of the Extension Section Approved by
AAEA Board, Dec. 3-4, 1999 and Amended May 15, 2007.**

ARTICLE I. NAME AND OBJECTIVES

Section 1. Name. The name of this section shall be the Extension Section, hereafter referred to as the “Extension Section.” The Extension Section is a subsidiary organization of the American Agricultural Economics Association; hereafter referred to as the “Association.” In the event of any conflict between the bylaws of this section and the constitution or operating policies of the Association, those of the Association shall prevail.

Section 2. Vision. The vision for the Extension Section is to lead in the professional development of extension and other applied economists with major outreach and/or industry responsibilities.

Section 3. Mission. The Extension Section mission is to provide opportunities for professional growth and program enhancement for extension economists and other applied economists with major outreach and/or industry responsibilities in both the public and private sectors. It will promote excellence, facilitate continuous professional development, and recognize the significant professional contributions of its members.

Section 4. Objectives.

1. Provide a forum for discussion of issues important to extension and other applied economists with major outreach and/or industry responsibilities.
2. Provide opportunities for professional development of extension and other applied economists with major outreach and/or industry responsibilities.
3. Provide opportunities to enrich extension, outreach and/or industry programs through program sharing and program development.
4. Recognize the intellectual contributions of Extension Section eligible economists to society and the profession.
5. Enhance the effectiveness of extension economists and other applied economists with major outreach and/or industry economists’ participation in the American Agricultural Economics Association and enhance synergy with research/teaching economists.
6. Increase membership and participation of extension and other applied economists with major public outreach and/or industry responsibilities in the AAEA.

ARTICLE II. MEMBERSHIP

Section 1. Membership. Membership in the Extension Section is open to AAEA members with an interest in Extension and other applied economics functions (or roles). The Executive Committee shall determine classes of membership consistent with those of the Association. All classes of membership shall enjoy the same privileges in the Extension Section.

Section 2. Resignation. Any member may resign section membership by writing the executive director of the Association.

Section 3. Termination. Termination of membership or reinstatement shall be on the same basis as for membership in the Association.

ARTICLE III. OFFICERS AND TERMS OF OFFICE

Section 1. Officers. The officers of the Extension Section shall consist of a president, a president-elect, a past president and a secretary/treasurer.

Section 2 Terms of Office. The president and president-elect shall serve for a one(1) year term. Upon completion of the term, the president-elect shall automatically succeed to the office of president. Upon completion of the term, the president shall automatically serve a one(1) year term as past president. The secretary/treasurer shall serve a three year term. Terms of the officers shall correspond to the governance year of the Association.

Section 3. Duties. The duties of the officers shall be those customarily performed by such officers together with those responsibilities prescribed by the constitution and operating policies of the Association, by the Extension Section's bylaws, and such duties as may be assigned by the Extension Section's Executive Committee.

- a. The Extension Section president shall preside at all meetings of the Extension Section and the Extension Section Executive Committee, execute the decisions and recommendations of the Extension Section Executive Committee, formulate the Extension Section's program for the Association's annual meeting, make appointments to standing committees, develop the Extension Section's annual budget, sign, execute and acknowledge correspondence of the Executive Committee, represent the Extension Section to the Association, and perform other duties as the Executive Committee shall direct.
- b. The Extension Section president-elect shall assume the duties of the president in the absence of the president. The president-elect shall implement the Extension Section's program for the Association's annual meeting and make appointments to special committees created by action of the Executive Committee for the period he/she shall serve as president.
- c. The past president shall serve as the chairperson of the nominating committee, advise and perform other functions requested by the president or the Executive Committee.
- d. The secretary/treasurer shall be responsible for keeping a record of the proceedings of the Extension Section and the Extension Section Executive Committee, notify members of the business of the Extension Section, conduct the assigned correspondence of the association and execute all required correspondence with the Association including but not limited to an annual report to the Association Board indicating Extension Section activities and recommendations for action by the Association Board.

ARTICLE IV. EXECUTIVE COMMITTEE

Section 1. Duties. The Extension Section Executive Committee shall be the governing body of the Extension Section and have full power to conduct, manage and direct the business affairs of the section in accordance with these bylaws and with the constitution and operating policies of the Association.

Section 2. Composition. The Extension Section Executive Committee shall consist of twelve (12) members constituted as follows:

One (1) president-elect: The president-elect, elected annually by membership of the Extension Section, serves for one year in that position and one year as president.

One (1) president: The president is, therefore, the individual elected as president-elect in the previous year and now serving his/her one year term as president.

One (1) past president serving a one year term immediately upon completion of his/her year as president

One (1) secretary/treasurer elected by Extension Section membership for a three-year term.

Four (4) regional Executive Committee members elected by Extension Section membership from their respective regions for staggered three-year terms. Where regional extension committees are functioning, suggested nominations for regional Executive Committee members will be provided by those committees. If no regional extension committee exists for a region, the Extension Section Nominating Committee will solicit suggested nominations from extension professionals employed in that region and may select nominees from the list so generated. The Executive Committee will determine which states and/or provinces are represented in each region. A state or province shall not be represented in more than one region. The regions to be represented include:

Northeast

North Central

South

West

One (1) Executive Committee member from the 1890/1994 institutions elected by Extension Section membership at 1890/1994 institutions for a three-year term.

Three (3) at-large Executive Committee members elected by Extension Section membership for staggered three-year terms. Members of the Extension Section whose major responsibilities are as applied economists in outreach at non-land grant universities, government and/or industry are preferred for the at-large positions.

Section 3. Vacancies. Vacancies on the Executive Committee shall be filled by the president of the Extension Section with advice from the Executive Committee. Any individual so appointed shall serve until the term is expired.

ARTICLE V. NOMINATIONS AND ELECTIONS

Section 1. Nominations. The past-president shall serve as chair of the nominating committee. The Extension Section president will appoint two additional members from the Extension Section Executive Committee to serve on the nominating committee. The members of the

Extension Section shall be notified of the positions to be filled and shall be solicited for suggestions for nominations. Nominees for positions on the Executive Committee must be members of the Extension Section. At least two nominees are required for each office for an election to be held. No nominee's name is to be placed on the ballot unless the nominee has confirmed a willingness to serve if elected. The candidate receiving the most votes will be elected to serve on the Executive Committee.

Section 2. Elections. The membership of the Extension Section shall annually elect from among its body an individual who shall serve as President-elect. Membership of the Extension Section shall periodically elect from among its body an individual who shall serve a three-year term as secretary/treasurer. Membership of the Extension Section shall annually elect regional, at-large, and 1890/1994 Executive Committee members to serve staggered three-year terms. Voting for the regional Executive Committee members shall be only by members from states and/or provinces in a region. Voting for the 1890/1994 Executive Committee member shall be only by members employed by 1890/1994 institutions. Voting for the at-large Executive Committee members shall be by the general membership of the Section. Ballots shall be developed and conveyed to the members utilizing the offices and service of AAEA.

Section 3. Counting Ballots: Ballots shall be counted utilizing the tellers of AAEA.

ARTICLE VI. MEETINGS

Section 1. Executive Committee Meeting. The Executive Committee shall meet annually in conjunction with the AAEA annual meetings and at other times as requested by the president. Conference calls may be utilized as meetings. A majority of the members of the Executive Committee shall constitute a quorum for all Executive Committee meetings.

Section 2. Annual Business Meeting and Quorum. The President of the Section may call a full membership meeting. At business meetings of the section membership, a quorum for the transaction of business shall consist of fifteen (15) qualified voting members or 5 percent of the membership whichever is smaller.

ARTICLE VII. FISCAL

Section 1. Fiscal Year. The fiscal year for the Extension Section shall be the same as the fiscal year for the Association.

Section 2. Dues. Members in the Extension Section must annually pay AAEA dues (determined by AAEA) plus dues to the Extension Section at the level set by the Executive Committee of the Section.

Section 3. Budget. The annual Extension Section budget shall be prepared by the president and the secretary/treasurer, approved by the Executive Committee and submitted to the Executive Director of the Association in accordance with AAEA Operating Policies.

Section 4. Dissolution. In the event of the dissolution of the Extension Section or revocation

of its charter, all section funds remaining after the discharge of all debts and obligations shall be conveyed to the AAEEA Foundation.

ARTICLE VIII. AMENDMENTS

These bylaws may be amended by a majority vote of the members of the Extension Section returning ballots by mail or email at the time specified by the Executive Committee.

ARTICLE IX. DISSOLUTION

The Executive Board of the Association may revoke the Charter of the Extension Section if the section becomes inactive, fails to fulfill its purpose, or chronically fails to submit the required reports to the Association. Such revocation shall not affect the standing in the Association of the members of the section.